

A California Distinguished School & A National Blue Ribbon School

3131 Stone Valley Road Danville, CA 94526-1129
(925) 552-5530 Fax (925) 743-1744

Website: <http://www.mvhigh.net>
Facebook: www.facebook.com/mvhslearns
Twitter: @mvhslearns

Monte Vista Administration

Principal 925-552-2814
Assistant Principal A-G 925-552-2808
Assistant Principal H-O 925-552-2809
Assistant Principal P-Z 925-552-2866

CEEB Code 050727

<u>Attendance Office</u>	<u>A-G Line</u>	<u>H-O Line</u>	<u>P-Z Line</u>
Open 7am – 4pm	925/552-2890	925/552-2806	925/552-2817

MVHS Student Safety Officer **Anonymous Tip Line**
925-314-1963 See www.mvhigh.net

San Ramon Valley Unified School District

Superintendent, John Malloy
99 Old Orchard Drive, Danville, CA 94526
(925) 552-5500 Phone | (925) 838-3147 Fax

Welcome to Monte Vista High School - Home of the Mustangs

Monte Vista's faculty, students, and community are proudly represented through our high achieving academic, arts, and athletic programs, as well as our many clubs, organizations, and community service projects and programs. Our students are proud to serve and represent their community and welcome the responsibility that comes with being a part of the Monte Vista Community. We are a public high school that is five-time State-Distinguished, fully WASC accredited, and a recipient of National Blue Ribbon and California Distinguished School Awards.

Monte Vista is committed to students demonstrating their college and career readiness through a rigorous academic program. Our faculty and staff includes teachers, counselors, administrators, and support personnel who are all dedicated to helping our students develop and achieve their goals. We offer college prep courses in all academic areas as well as 37 AP, Honors, and Accelerated courses. We also offer a wide range of courses in visual and performing arts, physical education, and technology. Our Career Technical Education courses are articulated with local community colleges which allow our students to earn college credit while attending Monte Vista. We are also proud to offer a comprehensive Special Education program that supports our students with special needs with a variety of resources and practices.

Monte Vista is proud to support one of the finest Visual and Performing Arts Programs in Northern California with our drama, dance, instrumental music, and choir programs all regularly earning local, state, and national accolades. MV's Speech and Debate program also earns national acclaim and our resurgent Robotics Program continues to make progress at the state level.

Monte Vista's Athletics Program is among the best in Northern California with teams and individual athletes regularly competing for league, section, and state championships. Monte Vista fields 24 varsity teams and is a long time member of the East Bay Athletic League and the North Coast Section. Our athletes are proud to represent our community on the field and on the court.

Monte Vista's ASB Leadership Program supports more than 100 clubs which represent a wide range of social, identity-based, and community service programs.

Ultimately, our vision at Monte Vista is to have every member of our school community arrive on campus excited to be here because they are in a safe environment doing meaningful work and they will go home at the end of the day feeling that their effort was worth it.

If you want to be part of something excellent, you have come to the right place.

Welcome to the Stampede!

OUR MISSION

Monte Vista believes that education and academic excellence is a shared responsibility involving students, school staff, family, and community. We offer our students learning opportunities to develop intellectually and physically in order to meet or exceed state standards. Monte Vista provides a safe environment that fosters resilience and promotes ethical and emotional growth, lifelong learning, and citizenship. We provide a comprehensive support system that guides our students to reach their full potential.

STUDENT LEARNING OUTCOMES

- Students will develop skills in critical thinking and problem solving.
- Students will learn to communicate effectively utilizing multiple modalities.
- Students will collaborate effectively
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- Students will be ethical, responsible citizens.

MONTE VISTA STUDENT HANDBOOK

The handbook is now online and updated as needed. This brief handbook is here for reference. Please check on the mvhigh.net website for the complete version.

Associated Student Body of Monte Vista High School

A leadership class meets daily to plan and implement student activities for the school. The class is composed of student leaders who are in appointed and elected offices. Elections are held annually in the spring for class and ASB officers, with freshman elections beginning the second week of the school year. Student government is the student's voice. If you have a question or concern please contact leadership.

ASB President: Lilly Van Wagenen

ASB Vice President: Sofia Viscuglia

ASB Treasurer: Chiara O'Leary DiGiorgio

ASB Secretary: Lily Blankenship

Senior Class President, Class of 2022: Chloe Parris

Vice President, Class of 2022: Ryan Dillon

Treasurer, Class of 2022: Hannah Lockyer

Secretary, Class of 2022: Grace Wuischpard

Junior Class President, Class of 2023: Rachael Ragasa

Vice President, Class of 2023: Taylor Lorscheider

Treasurer, Class of 2023: Ella Economos

Secretary, Class of 2023: Izzie Yu

Sophomore Class President, Class of 2024: Brooke Salamera

Vice President, Class of 2024: Maddy Park

Treasurer, Class of 2024: Juliane Stark

Secretary, Class of 2024: Michael Cahn

Student / Teacher / Home Communication

Communication Guideline: The outline below sets the process for addressing a student's academic or athletic concerns and will govern communications between staff and others in the MVHS community. If any step in the line of communication is not followed, the issue in question will be immediately referred back to the first skipped level.

Line of communication - Academic

1. Student speaks with teacher
2. Student and parent communicate with teacher
3. Student and parent communicate with Counselor and Teacher
4. Student and parent communicate with Counselor, Associate Principal and teacher.
5. Student and parent communicate with Counselor, Associate Principal, Principal and Teacher

6. Student and parent communicate with District Administration and site personnel as needed.

Line of communication - Athletics

1. Student/athlete speaks with coach
2. Student/athlete and parent communicate with coach
3. Student/athlete and parent communicate with coach and Athletic Director
4. Student/athlete and parent communicate with coach, Athletic Director, and Principal
5. Student/athlete and parent communicate with district office and site personnel as needed.

SRVUSD FAMILY HANDBOOK The Family Handbook is made available each year to all parents/guardians of students in the district. State and federal law require school districts to notify parents each year about certain policies and procedures. These policies are contained in this packet. Reading them will help keep you informed about our schools. If you have questions about any of the policies, or if you have questions about curriculum or other areas not included, please speak with your child's teacher or principal, or contact the SRVUSD's Educational Services Division at the District Office. The most current Handbook information is online at www.srvusd.net/parents/handbook To assist you in understanding your role as parents, the following descriptions and notices are provided:

GENERAL INFORMATION

1. Emergency information: Up-to-date and accurate contact and emergency information is contained in the District Student Information System, Infinite Campus. Parents should update this information whenever changes occur. Parents will be required to verify contact and emergency information for their students once a year during Annual Update (www.srvusd.net/annualupdate).

2. Medical Health Care and /or 504 Plan: Students with a medical condition that requires management and/or emergency care during the school day will be individually assessed to determine the need for a health care plan and/or 504 accommodations.

3. Free/Reduced Lunch Notice: The government provides a free and reduced-price lunch program to all families. If you are eligible, complete the application and return it to your child's school.

4. Student Insurance Notice: Parents are financially responsible for students at all times. The District does not pay for the costs of accidental injuries to students, nor does the district pay for student accident insurance. Student accident insurance must be provided by your own policy and/or the student insurance offer enclosed. If you desire this coverage, follow the instructions on the notice.

5. Civil Defense and Disaster Policy and Procedure: District information is available at the local school or the SRVUSD Educational Services Division at the District Office.

6. News Media/Photo Release Form: On occasion, news media request an interview with a student or group of students and, many times, desire to take photographs. In addition, the school and/or district may wish to use a student's image or words in school/district publications. For school/district-initiated publicity, a parent must give permission or refusal for Media/Photo release.

7. Liability When Students Are Not On School Property: The district is not responsible nor in any way liable for the conduct or safety of any student at any time when such student is not on school property, unless the district has undertaken to provide transportation for such student to and from the school premises, has undertaken a school-sponsored activity off the premises of the school, has otherwise specifically assumed such responsibility, or has failed to exercise reasonable care under the circumstances. In the event of such a specific undertaking, the district, board, or person authorized by the district shall be liable or responsible for the conduct or safety of any student only while such student is or should be under the immediate and direct supervision of an employee of such district or board. Parents shall be informed of any field trips or other activities that require their student's absence from the school premises during the regular school day and shall be informed if their student is allowed to leave school premises during the lunch period. (E.C. 44808)

8. Education Code (E.C.): Questions regarding sections cited in this notice may be directed to the school office or the Educational Services Department at the District Office.

9. Family Educational Rights and Privacy Act (FERPA): Questions regarding sections cited in this notice may be directed to the school office or the Technology Department at the District Office

COUNSELING SERVICES

Monte Vista High School provides a variety of counseling services including assistance in educational planning, monitoring of academic progress, intervention support to achieve school success, college entrance and career planning, interpretation of standardized testing and personal guidance and or crisis intervention. In addition to individual meetings with students, the counseling department offers a comprehensive program with a special focus on each grade level. Classroom visits with freshmen review graduation requirements and four-year plans; meetings with sophomores discuss official transcripts and post high school options; and guidance for juniors and seniors includes a continued discussion of college and career plans and the college admissions process. Evening meetings are held annually for parents of each grade level to further delineate information presented to students.

Each student is assigned to a counselor based on alphabetical groupings according to the student's last name. Students may request an appointment with their counselor by signing up online on the Monte Vista website, under the counseling tab, remote counseling link and then in our bitmoji office by clicking on your counselor. Students can also click on the QR Code to request an appointment via signage around campus or reach out via email directly.

ATTENDANCE POLICIES & PROCEDURES

The Monte Vista School faculty and staff believe that there is a direct relationship between good attendance and high achievement. Students with good attendance achieve higher grades, enjoy

school, realize success, gain the necessary credits for graduation, and learn positive habits that carry over to their personal and occupational achievement.

We see it as the responsibility of each parent, teacher, administrator, and staff member to promote and stress the value of good attendance. It is also the responsibility of the staff to carry out all attendance policies in a fair, firm, consistent, and timely manner.

Although some absences may not be avoided, prolonged or frequent absences have a negative effect on students' academic progress as well as their connection to our school's many programs and activities. Students who have excessive absences, excused or unexcused, will be referred to the Student Attendance Review Board (SARB). Possible outcomes may include a fine of up to \$500.00, directed to perform up to 400 hours of community service, lose their driver's license, and/or may be removed from MVHS and placed into an alternative high school.

Attendance Phone Numbers

Last Names A-G Absences – (925) 552 2890

Last Names H-O Absences- (925) 552-2806

Last Names P-Z Absences – (925) 552 2817

Attendance Fax Number (925) 743-1744

EXPECTED BEHAVIOR AND DISCIPLINE POLICIES

The San Ramon Valley Unified School District strives to maintain an atmosphere in school and at school activities that enhances the potential for success of every member of the school community. The district's commitment to learning includes the concept that, in order to learn, students must be guaranteed an environment that is safe, classrooms where mutual respect is the underlying principle, and rules that are publicized, explained and enforced. The schools' rules derive from the goals of respect for self, for property, and for others. In enforcing the rules of the schools, the district, and the state, the staff believes that students must understand that their actions do have consequences. As students become responsible for their own behavior, they develop the self-discipline needed for good citizenship

Students are reminded that they are under the supervision and authority of any faculty member (including classified staff i.e. aides, custodians, secretaries, etc.) during school hours and outside school hours while they are attending or participating in a school-sponsored activity on or off school grounds. This authority also extends to substitute teachers and any sponsor representing the school in an official capacity. Students will be respectful and attentive to all faculty and staff. Failure to accord proper respect to anyone responsible for supervision in an official school capacity will result in disciplinary action appropriate for the behavior in question.

To ensure the success of students in a school environment, teachers, counselors, parents and administrators, must work in a cooperative manner. School staffs will be responsible for modeling and teaching students the behavioral standards desired in the classroom and in the school. Parent support is essential to school staffs' efforts to assure that students respect and follow the rules and regulations of the schools. Students must be responsible for appropriate behavior, regular school attendance, and continued striving for excellence.

STUDENT RIGHTS

- Receive appropriate educational programs.
- Be informed about school and district rules and regulations pertaining to students.
- Attend school and classes unless removed under due process as specified in the Education Code and district procedures.
- Attend school in academic and social climate that is free from fear and violence.
- Receive fair and reasonable treatment from those who are responsible for enforcing standards of student conduct.
- Examine with assistance of a certificated staff member personal records upon reaching the age of 16.
- Be free from harassment, threats, or intimidation (includes but not limited to ethnic, racial, religious, sexual, sexual orientation), which are pervasive and create intimidating, hostile, or offensive learning atmosphere.

STUDENT RESPONSIBILITIES

- Be on time to each class; be prepared to work; bring required materials and assignments to class.
- Explain any illegal absences from class or school activity to his/her parents.
- Know and obey school rules and follow directions and requests of school personnel.
- Be courteous and respectful to the school staff, other students, and the public in general.
- Behave in such a way that it does not disrupt the learning of others

- Respect public and personal property.
- Report to a school official behavior from another person that is not welcome, that is personally offensive, that lowers morale, and that therefore, interferes with academic effectiveness.
- Read school handbook regarding rules and policies.
- Lost student ID cards must be replaced. Go to the attendance office to get a replacement ID card

BEHAVIOR AT SCHOOL AND SCHOOL ACTIVITIES

Extra-curricular activities are for student enjoyment. Rules that apply during school hours will apply at all school activities. Behavior that is disruptive or offensive will not be tolerated. Good sportsmanship is expected at all school rallies and sporting events whether or not it is at "home" or "away." Appropriate disciplinary action will be a consequence of unruliness (Refer to the SRVUSD Discipline Code and Behavior Guidelines).

- > Students found to be under the influence or in the possession of alcohol or drugs at school activities will be suspended from school and reported to the police.
(Breathalyzers may be used at the discretion of the administration.)
- > Possession or use of tobacco is prohibited on campus and in areas adjacent to the campus. Smoking, vaping, or chewing at school activities (this includes but is not limited to Jr. Prom, Senior Ball, Senior Picnic), in cars, or in the vicinity of the school is not allowed. Smoking, vaping, and chewing will be dealt with according to the school/ district's discipline codes and existing laws.
- > Students may not ride bicycles, skateboards, or roller skates/blades on campus. Bicycles may be stored in the racks near the Science and 400 building.
- > Gambling is **not** allowed on campus.
- > Laser pointers are not permitted at school.
- > Harassment of any form including gender, racial, religious, etc. is prohibited. Appropriate disciplinary action will be taken including expulsion from school.
- > All vehicles parked on school property are subject to search if there is reasonable suspicion of the existence of any controlled substance, alcoholic beverage, or intoxicant, firearm, knife, explosive or other dangerous object.

Note: Ed. Code 48915c requires the expulsion of a student who is found in possession of a firearm at school or at any school activity off of school grounds. California Penal Code includes BB guns, starter guns, shotgun shells, and look-a-like guns as firearms.

Also, knives are deemed illegal. Unlawful selling of any amount of a controlled substance is grounds for expulsion.

Students that fail to adhere to all behavior expectations as outlined in Monte Vista High School's *Student Behavior Policy* and the *SRVUSD Discipline Code* risk the loss of their end-of-year privileges including but not limited to Junior Prom, Senior Ball, Senior Picnic, Awards Ceremony, and the graduation ceremony.

Parents, teachers, staff and other students will identify any student who behaves in a manner that defies the Discipline Code & Behavior Guidelines of the district), will inform the school administration of the disruption. District policy will be followed.

CLOSED CAMPUS

Monte Vista is a closed campus. Students may not leave campus during the school day unless their parent/guardian has phoned in permission and they have signed out at the attendance office prior to leaving as well as signing in when returning. Students who do not follow this procedure will receive a cut for all periods or partial periods missed.

Oak Hill Park, the student parking lot and all adjacent areas to the school (including the creek and fire trail) are off limits during the school day.

Students found in those areas without valid permits during the school day will receive disciplinary action. Parents are discouraged from calling their students out of school during lunchtime except for valid legal absence. Medical verification may be required to clear excessive absences.

EMERGENCY COMMUNICATIONS

Keep our schools safe. See something, say something.
Report to our anonymous tip line on the MVHS homepage.

Should an emergency arise at Monte Vista High School, information regarding the situation will be accessible at: <http://www.mvhigh.net> NOTE: Parents, please do not call the school or district office during an emergency or come to the campus until requested to do so. Tune to radio station (KKDV FM 92.1) or (KKIQ FM 101.7) for accurate

emergency information or check your email for critical information, also text messages via School Messenger.

EMERGENCY DRILLS

Emergency drills are held throughout the school year. Students receive drill instruction in their classes. Emergency kits, which contain a variety of emergency supplies, are available. Student cooperation and attention are required to promote and protect the safety of everyone in the event of a real emergency.

*Standard Response Protocol

Lockdown! Locks, Lights, Out of Sight

Students: Move away from sight and maintain silence

Teachers: Lock classroom door, Turn out the lights, Move away from sight, Maintain silence, Wait for responder to open door, Take roll

Evacuation! (Directions to Follow)

Students: Bring your phone, Leave your stuff behind, Form a line, Follow instructions

Teachers: Lead evacuation to location, Take roll, Notify if missing, extra or injured students

Shelter! (Directions to Follow)

Students: Shelter types - Tornado, Hazmat, Earthquake, Tsunamis, Bomb

Students: Shelter methods - Tornado (evacuate to a shelter area), Hazmat (seal room), Earthquake (Drop, cover and hold), and Tsunami (Get to high ground)

Teachers: Shelter type, Shelter method, Take roll

STUDENT EMERGENCY INFORMATION

It is the responsibility of the parents to keep accurate, updated emergency information on file for your student. Parents maintain that data through the Annual Update prompted at the beginning of each school year. Only persons listed as an emergency contact may authorize a student to leave campus or excuse an absence. In addition, in the event of an emergency, students will only be released to those people listed. Please contact the Registrar immediately if there is a change of address, phone number (home or work), email, and/or emergency contact person(s).

VISITORS ON CAMPUS

Adult visitors on campus must first check into the main office, sign in, and obtain a visitor I.D. badge. Technological applications that promote safety on campus, i.e. safety and security systems, will be in place. **Student visitors are not allowed on campus during the school day.** All visitors must observe parking regulations.