



## SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

### STUDENT CODE OF CONDUCT FOR SCHOOL TRIPS

#### Grade 6-12

School-sponsored trips are planned with an educational objective. The success of these trips depends upon the conduct of all students who participate.

Participation in a school trip is a privilege. It should be noted that attendance is voluntary, not mandatory, and, as such, the student agrees to abide by the rules and regulations or forfeit his/her personal rights to participate in the trip. In order that everyone receives maximum benefit from their participation on this trip, the "Student Code of Conduct" must be adhered to at all times. There are standards for behavior that students are expected to uphold at all times. These include:

1. Respecting public and private property.
2. Obeying all policies of the San Ramon Valley Unified School District, school and organization in effect for the duration of the trip.
3. Conducting oneself in a courteous and respectful manner at all times.
4. Remaining in the presence of adult supervision at all times, unless explicit consent has been given by an adult supervisor.
5. Following directions and instructions of chaperones without fail.
6. Refraining from bringing, consuming, or being in the presence of drugs, alcohol or tobacco. Understanding that choosing to bring, consume, or be in the presence of others who are consuming will lead to suspension and/or expulsion, as well as immediate termination of the trip privilege. Consequences will be applied regardless of whether the student has brought or consumed alcohol, tobacco or drugs, or has associate with, or is in the presence of others who are consuming drugs, alcohol or tobacco.
7. Acquiring a physician's written orders to carry and take any prescription medication.
8. Adhering to the trip dress code.
9. Abiding by the curfew established.
10. Spending each night in the assigned room.
  - a. No student may leave his/her room for any reason after lights are out without a chaperone's permission and presence. The only exception to this rule is when all hotel guests are to respond immediately to a fire alarm or other emergency situation.
  - b. No student shall be in another student's room when the other student is of the opposite gender, unless a chaperone is present.
11. Consenting to a luggage check by appropriate school staff prior to leaving for the field trip and upon return.
12. Allowing to a search of the room and personal belongings at any time deemed necessary by the appropriate school staff based on reasonable suspicion.



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I agree that if or any reason I am in violation of the rules of the school trip, I may be brought before the appropriate school personnel for disciplinary action. I further agree to accept the penalty imposed on me, with the understanding that all such actions will be explained to me. I further realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being sent home *immediately at my own expense or being arrested by law enforcement officers.*

Rule violations will be dealt with in the following manner:

1. The staff supervisors will take immediate action for any rule violation.
2. The staff supervisors will notify the principal of the violation and the action taken and make a recommendation for disciplinary action.
3. Violators will have the opportunity to state their version of what happened.
4. The principal or other SRVUSD administrator will make the formal decision as to the penalty imposed based on all evidence presented.
5. The penalties may include the following
  - a. Reprimand
  - b. Probationary period
  - c. Disqualification from future activities
  - d. Being sent home at own expense
  - e. Suspension and/or recommendation for expulsion from school

Student Name  
(Please Print) \_\_\_\_\_

- ☐ I understand the behavior expectations and the consequences of violating the Student Code of Conduct. I have read this code and agree to comply with all of the rules and regulations as outlined by the staff supervisor.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

- ☐ I understand and support the behavior expectations and the consequences if my child Violates the Student Code of Conduct. My child has read this form and will comply with all of the rules and regulations as outlined by the staff supervisor.

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

- ☐ The above Student Code of Conduct has been explained to the school trip participant. I Have notified the participants as to the rules and regulations of this school trip. I will serve as the appropriate staff supervisor during the school trip by signing below.

Staff Supervisor signature \_\_\_\_\_ Date \_\_\_\_\_

Staff Supervisor signature \_\_\_\_\_ Date \_\_\_\_\_